

Admission to a Doctoral/PhD Programme

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(Research Services and Career Development)

www.mards.ucg.ac.me

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Legal Framework

- **Federal Law** (as acting in state administration)
 - Universities Act 2002
- **Statutes of the University of Vienna,
Study Law**
- **Curricula**



Organisational Framework



- Academic year
- Periodes and Deadlines for Admission
 - possible all year around
 - winter semester: application May – February, admission July – February
 - summer semester: application December – September, admission January - September
- IT-Online systems
 - whole process computer-based

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Requirements

- Bachelor's and Master's degree
- Description of the intended doctoral project
- Indication of willingness to supervise a prospective doctoral/PhD candidate
- Letter of motivation
- Curriculum vitae
- Possibly: language proof



Process

- Application submitted online:
- Formal check of the application
- Check of requirements for the content (expert opinion of the programme director)
- Admission (with or without stipulations) **or** rejection letter

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Steps to final Admission



- by e-mail (degree from the University of Vienna)
- personally with original documents (degree from another national or international University)
- payment of the fee

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Fees

- Students' Union fee
- Tuition fee, depends on the citizenship:
 - EU countries: 8 semesters just the Students' Union fee, from the 9th semester €370
 - third countries: €750

